

Quality Council Meeting September 11 2001

Report to S I Team 1 Members by Don Bell, Council Representative.

The Quality Council met at the Martin Campus on September 11, 2001 at 3:00 p.m.

Five people attended the meeting: Lucy Kubizyn, Kim Smith, John Speights, Jackie Williams, and Don Bell.

Six people were absent: Johnny Parker, Jean Mack, Margie Falls, Janet Hendrix, Karen Van Luvender and Pam Strong.

Item 1) Kim Smith opened the meeting. The minutes of the last meeting and the agenda for the present meeting were briefly discussed and approved.

Item 2) Quality Month discussion. Kim Smith made these points:

Final schedule of activities will be distributed on Monday, Sep 17 2001.

September 28: Kick-off Luncheon at the Fredd Campus Cafetorium.

Lunch boxes will be provided. Free tickets must be picked up by Friday, Sep 21 from Beth Delbridge in the Bookstore on the Martin Campus, Jean Mack in the Library on the Fredd Campus, or Tommy Taylor at the Fire College. Someone from each team should be prepared to take 2-3 minutes and tell about the team.

October 26: Finale Luncheon at the Martin Campus.

Members recommended changing the date of the final luncheon to Friday, Oct 26 in the D Rooms on the Martin Campus. Speaker James Spann has previous engagement on Nov 2, and cannot attend until 1:00 p.m. that day. Kim Smith will talk to Chuck Boening who has been the contact with James Spann. Chuck will ask if James Spann can attend on Oct 26.

Food will be provided by Cooking Teams from various departments of the college. Publicity has already been distributed.

Item 3) Team pictures. Lucy Kubizyn shared that the team photographs are all being matted and framed together in one large frame. The framed photographs should be ready this week. It is not known where the photographs will be displayed.

Item 4) Web page. Kim shared that she talked with Paul Sellers about the new TeamSpirit web page for the Quality Council and S I Teams. Sellers said he

would be glad to help prepare a new web page, and that the Quality Council and Teams needed to decide what they wanted on the web page. Members decided to ask Paul Sellers to meet with the Quality Council at the next meeting on Sep 25 at the Fredd Campus.

Item 5) Scheduling of events on campus. Lucy Kubizyn discussed the importance of completing a form for each event and making sure that the form was distributed to several different individuals. Bruce Bizocco is the first person to contact for approval of an event on campus.

Item 6) S I Team Reports. S I Team 1 has not met since the last Quality Council meeting, but I did share items which were discussed at our last meeting on Aug 16. Other teams reported about the activities of their teams.

Other:

Kim Smith shared that the Initial Focus Group for the College Vision Statement Project had not met during the past week as planned. One member, Karen Van Luvender, had surgery during the week.

The members of this initial focus group for the project are: Michelle Jarrell, Karen Van Luvender, Arthur Howington, Johnny Parker, and Ronald Range.

The meeting adjourned at 4:10 p.m.